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NUC

THE 17 SECOND AFRICA HIGHER EDUCATION CENTRES
OF EXCELLENCE FOR DEVELOPMENT IMPACT
(ACE-IMPACT) PROJECTS

**FINAL PROCUREMENT
AUDIT REPORT**



**AFRICA CENTRE OF EXCELLENCE FOR
SUSTAINABLE POWER AND
ENERGY DEVELOPMENT (ACE-SPED)**

**UNIVERSITY OF NIGERIA, NSUKKA
ENUGU STATE**

SUBMITTED BY

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**ABBREVIATIONS AND ACRONYMS**

ACE	Africa Centre of Excellence.
ACE - IMPACT	Africa Centre of Excellence for Development Impact.
ACE-SPED	Africa Centre of Excellence for Sustainable Power and Energy Development.
CL	Centre Leader.
CQS	Consultant Qualification Selection.
DC	Direct contract.
FGN	Federal Government of Nigeria.
FME	Federal Ministry of Education.
GPN	General Procurement Notice.
IC	Individual Consultant.
ICB	International Competitive Bidding.
IDA	International Development Association.
IS	International Shopping.
LCS	Least Cost Selection.
LIB	Limited International Bidding.
M&E	Monitoring and Evaluation.
NAPCU	National ACE Project Coordination Unit.
NCB	National Competitive Bidding.
NGN	Nigerian Naira.
NPM	National Procurement Manual.
NS	National Shopping.
NUC	National Universities Commission.
NUS	National University System.
PAD	Project Appraisal Document.
PIU	Project Implementation Unit.
PM	Procurement Manual
PPA	Public Procurement Act
QCBS	Quality and Cost Based Selection
RFP	Request for Proposal
SBD	Standard Bidding Document
SPN	Specific Procurement Notice
SSS	Single Source Selection
STEM	Science, Technology, Engineering and Mathematics.
TA	Technical Assistance
TOR	Terms of Reference
UNN	University of Nigeria Nsukka.
USD	United States Dollar
VFM	Value for Money
WB	World Bank



SECTION 1 - EXECUTIVE SUMMARY

1.1 General

The National Universities Commission (NUC) appointed Cosset Consultants as consultants to carry out the Procurement Process Audit of the Africa Centre of Excellence for Sustainable Energy Development (ACE-SPED), University of Nigeria, Nsukka (UNN). UNN is one of the universities that are benefitting from the 17 Second Africa Higher Education Centres of Excellence for Development Impact (Ace-Impact) Projects.

1.2 Aim

The primary aim and objective of this Procurement Process Audit is to review the procurement, contracting and implementation processes and determine the extent to which laws guiding the procurement activities are complied with; and confirm their consistency with the ACE-Impact institutional guidelines and the World Bank general guiding principles. This audit also helps to identify non-compliances and deficiencies in the procurement activities and proffer appropriate corrective measures.

1.3 Methodology and Review Procedure

1.3.1 Methodology

The methodology and approach adopted for this post review are in three phases: (i) Inception activities (ii) Field works/activities (iii) Preparation and presentation of audit reports.

Generally, these phases include the determination of scope of assignment and selection of contracts to review. The study and evaluation of the Project/Contract files and other documents. Interactive meetings with the procurement staff. Data collection and analysis; physical site inspections; and the preparation of inception, draft and final procurement audit reports.

Data collection at the ACESPED was carried out with the use of checklists. Appendix II.



1.3.2 Review Procedure

The audit procurement procedure used at ACEMFS is based on the institutional guidelines and it also considered the levels of compliances with the guidelines and the achievement of the Bank's procurement principles.

However, the procurement process activities of ACE-FUELS are being implemented in consideration of section 15(1)a & b of the PPA 2007 Act as amended.

1.4 General Contract Packages

1. ACE-SPED procured sixteen (16) contracts in 2023. Eleven (11) contracts are goods while five (5) were works. There was no service as shown in appendix 1 - Inventory of sampled and reviewed contracts.
2. The appropriate procurement methods to use for every contract based on the threshold were also stated; alongside the methods used by the Centre. Appendix 1.

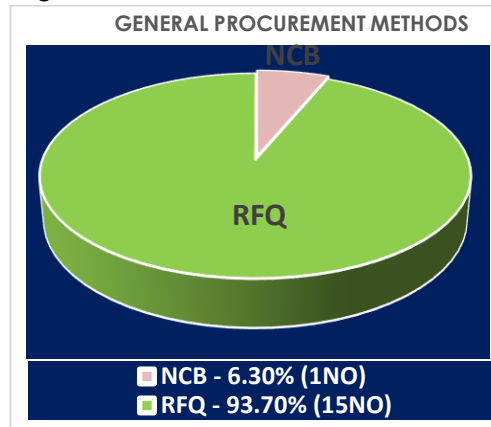
Table 1

VALUES OF GENERAL PROCUREMENT METHODS AND TYPES (AMOUNT/%)						
No	METHOD			TYPE		
	Method	Total Method Procured (N)	% of Procured Method	Type	Total Type Procured (N)	% of Procured Type
1	NCB	448,943,548.95	32.00	GOODS	885,184,668.20	62.80
2	RFQ	914,582,564.20	68.00	WORKS	524,076,191.48	37.20
3	SH	0.00	0.00	SERVICES	0.00	0.00
4	TOTAL	1,409,260,859.68	100.00%	TOTAL	1,409,260,859.68	100.00%

1.4.1 General Procurement Methods

The procurement method used by the ACE-SPED were Request for Quotation (RFQ), and the National Competitive Bidding (NCB). RFQ was used to procure fifteen (15) contracts at 93.70% of the total contracts. One (1) contract (6.30%) was procured through NCB as shown at figure 1. Table 1 above shows the values of the procurement methods.

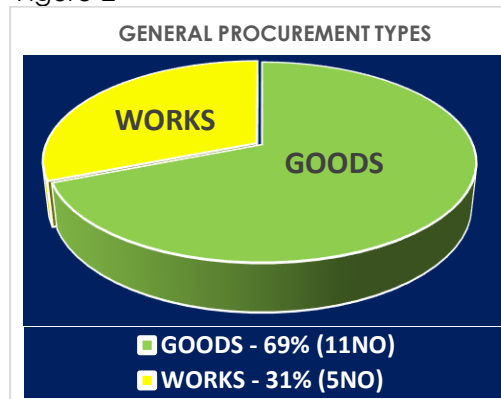
Figure 1



1.4.2 General Procurement Types

Goods appeared eleven (11) times on the 2023 procurement inventory at ACESPED. This represents 69% of the procurement. The remaining five (5) contracts are works representing 31% of the total procurements as illustrated on figure 2. Table 1 above shows the value representation of the procurement types.

Figure 2



1.4.3 Sample Size

The audit sample size was five (5) contracts, being 31.25% of the procurements in 2023. It was determined by random sampling of the procurements in 2023. It was determined by random sampling of the procured contracts. The selection considered the various procurement methods used as well as the procurement types. The sample is made up of four (4) goods and one (1) work at about 80% and 20% respectively. RFQ was used for four (4) of the samples while NCB was used for one (1) contract only. This is about 80% and 20% of the sample contracts respectively. Tables 3 & 4.

TABLE 3 – FORM 3 - SELECTION OF REVIEW SAMPLE METHODS

	CONTRACTS	RFQ	NCB	SH	Total
		Post Review	Post Review	Post Review	Post Review
	Reviewed	4	1	0	5
	Population	out of 11	out of 5	out of 0	out of 16

TABLE 4 – FORM 3 - SELECTION OF REVIEW SAMPLE TYPES

	CONTRACTS	Goods	Works	Services	Total
		Post Review	Post Review	Post Review	Post Review
	Reviewed	4	1	0	5
	Population	out of 11	out of 5	out of 0	out of 16

Table 2

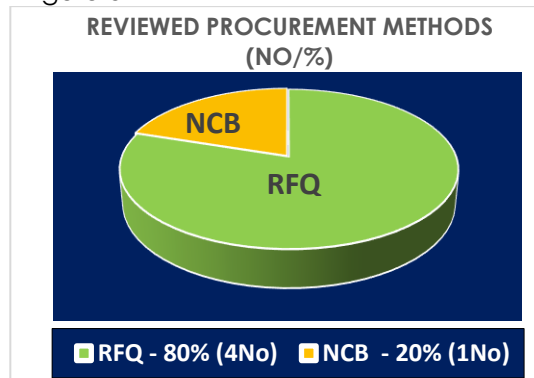
PROCURED/SAMPLE VALUES OF METHODS AND TYPES (AMOUNT/%)								
No	METHOD				TYPE			
	Method	Total Method Procured (N)	Reviewed Sample Method (N)	Review Sample (%)	Type	Total Type Procured (N)	Reviewed Sample Type (N)	Review Sample (%)
1	NCB	448,943,548.95	448,943,548.95	55.40	GOODS	885,184,668.20	361,542,956.00	44.60
2	RFQ	914,582,564.20	361,542,956.00	44.60	WORKS	524,076,191.48	448,943,548.95	55.40
3	SH	0.00	0.00	0.00	SERVICES	0.00	0.00	0.00
4	TOTAL	1,409,260,859.68	810,486,504.95	100.00%	TOTAL	1,409,260,859.68	810,486,504.95	100.00%

NOTE: REVIEW SAMPLES PERCENTAGES ARE THOSE OF THE REVIEWED CONTRACTS

1.4.3.1 Sample Method

The sample size of five (5) contracts has four (4) procured through RFQ. This is about 80.00% of the sample size. One (1) contract being 20.00% of the sample size was procured using the National Competitive bidding (NCB). Figure 3

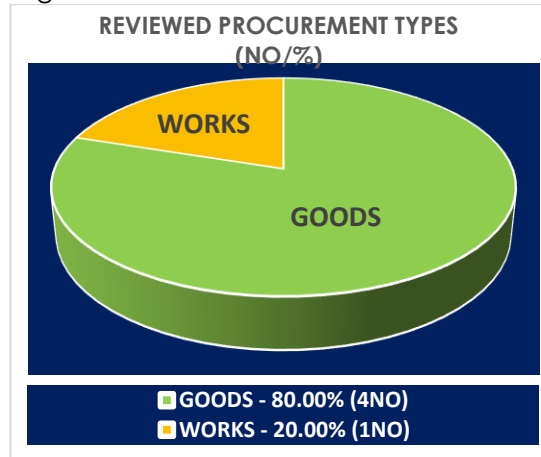
Figure 3



1.4.3.2 Sample Type

Four (4) sampled contracts representing about 80% were goods contacts while One (1) was work at 20 % of sample. [Figure 4.](#)

Figure 4



1.5 Findings

1. The ACE-SPED, University of Nigeria, Nsukka used the University's procurement guideline and the Public Procurement Act (2007) as amended in the 2023 procurement activities.
2. ACE-SPED presented a procurement list of sixteen (16) contracts awarded from January 1, 2023 to December 31, 2023 procured under the ACE-Impact project.
3. ACE-SPED obtained approval from the Bureau of Public Procurement (BPP) to use selective tendering for some of the contracts that are within the NCB thresholds.
4. The ACE-SPED service core building was advertised in the Guardian Newspaper of December 31, 2022 and in the Blueprint Newspapers of December 30, 2022. It was also in the Federal Tenders Journal of January 23 to February 25, 2023 and on the school website on January 1, 2023.
5. The award of the contract for the construction of the ACE-SPED service core building was made to the bidder with the second lowest



bid. ACESPED stated that the analysis indicated that the risk level was high if the award was made to the lowest bidder. The review of the bidders Bills of Quantities by the audit team identified low rates for some critical items like concrete, reinforcement and formwork as allowed by the lowest bidder.

6. The Center published most of its Request for Quotation (RFQ), on the school website.
7. The items procured are in the procurement plan.
8. The total value of procurement in the year 2023 was N1,409,260,859.68.
9. The ACESPED Service Core Building is still ongoing. The same is the situation with the procurement of foreign Laboratory Equipment contracts that have not been completed.
10. Construction work at the ACE-SPED service core Building was at the second-floor lintel level at the date of physical inspection on February 23, 2024. Note that the delay during the foundation work was said to be due to the late approval to commence the procurement of the services of an ESMP consultant.
11. The various approval boards and committees are well constituted and participated in the approval of the various contracts as presented by the procurement officer of the Centre. The various meetings were equally sighted. The examination and evaluation of tenders were moderate.
12. Standard Bidding Documents (SBD) were used for the procurements.
13. The ACE-SPED stated that most of the vendors that were invited to submit quotations were the ones that the university have used in the past, with commendable performances.
14. The Centre has qualified procurement staff, most of whose primary assignment is with the University's procurement department.
15. Prices were checked and found to be competitive.



16. Filing, storage and retrieval of procurement documents and information were not seamless.
17. Withholding Taxes (WHT) and Value Added Taxes (VAT) were deducted but there was no evidence that they were remitted to the relevant tax authorities. Section 40 of the FIRS (establishment) Act 2007 stated the positions with deductions and remittance of taxes.
18. Only three bidders were invited to submit quotations for the Sports Utility Vehicle (SUV).
19. The unsuccessful bidders were not seen to have been notified of the award of the various contracts.

1.6 Exit Meeting

An exit meeting was held where communications on the preliminary findings were discussed with the Centre staff. This presented opportunities for the Centre to clarify issues raised, with explanations on the identified concerns. Issues of minor concerns were resolved through explanations on the weaknesses. The exit meeting data table is as in the attached appendix iv.

1.7. Infractions

ACE-SPED was notified of the identified weaknesses. These were extracted from findings and from the general issues raised with the ACE-SPED staff during the exit meeting. They are based on unsatisfactory explanations by the ACE-SPED staff. Appendix iv. The following is the areas that may require further explanations as the response was not satisfactory.

1. ACESPED should provide evidence of remittance of taxes to the appropriate beneficiaries.

1.8 Procurement Process and Activities Assessment

The team considered the performance of the general procurement processes and activities to determine the level of exposure to perceived infractions and inconsistencies. The procurement activities were categorized into low, medium and high risks with percentages ranges of 0-39.99%, 40-59.99% and 60-100% respectively. Analysis of the specific



contracts identified issues were carried out through the assessment matrix as shown with appendix iii, before the level of risks were finally determined and stated.

The performances of the procurement processes were put to test and categorized as “Poor” at a range of 0 - 49.99%, “Fair” at 50 – 69.99% and “Good” at 70 – 100%.

Overall, the **ACE-SPED** has a “**MEDIUM**” risk grading and a “**FAIR**” procurement performance score.

1.9 Rating and Classification

The audit review opinion is classified and rated as shown on table 5 below

Table 5:

S/NO	GRADING (%)	CLASS	OPINION
1	75 - 100	Good	Satisfactory
2	50 – 74.99	Fair	Need Improvement
3	0 – 49.99	Poor	Unsatisfactory

1.10 Audit Opinion

ACESPED, University of Nigeria Nsukka is assessed to have earned a score of Sixty-eight percent (68%). The procurement process at the Centre **NEEDS IMPROVEMENT**. The opinion is considerably based on the implementation of the processes and the results of the activities with regards to the levels of compliances to the institutional guidelines, the Public Procurement Act 2007 and the general procurement principles.

Table 6

S/NO	ACTIVITY	BASIS	COMPLIANT RATE
1	Preparation of Procurement Plan	Based on WB Guideline	Good
2	Advertisements	Based on Institutional guideline and the PPA requirements	Good
3	Procurement Method	Based on Institutional guideline and the PPA requirements.	Fair
4	Bidding Processes	Based on Institutional guideline and the PPA requirements.	Good
5	Bid Evaluation & Reporting	Adherence to criteria	Good
6	Contract Award	Meeting awards requirements	Good
7	Documentations	Quality, filing, ease of retrieval and assessment	Fair
8	Competition and Equal opportunity	Based on WB Guideline	Good
9	Value for money (VFM)	Based on the PPA 2007 and WB requirements	Fair
10	Transparency	Based on WB Guideline	Fair
11	Economy	Based on Institutional guideline and the PPA 2007 and WB requirements.	Good
12	Efficiency	Based on the PPA 2007 and WB requirements.	Good
13	Contract Implementation, Monitoring and Evaluation	Based on Institutional guideline and the PPA requirements	Fair

1.11 Recommendations

1. ACESPED should endeavor to observe thresholds to ensure that the appropriate procurement methods are used.
2. Agreements are very important documents in procurement contracts and the Centre should make it a priority to have one executed for every contract. For instance, the agreement for the Supply and



Installation of Sub-system Components for the Mini-Grid to ACESPED Centre was not presented to the audit team.

3. It is not enough for the various taxes to be deducted; they must be remitted to the relevant beneficiaries.
4. It is advised that copies of all documents relating to the centre's procurement activities be domiciled with the Centre. This is to allow seamless retrieval and provision of documents and information.
5. Unsuccessful bidders should always be debriefed. This makes them to be aware of their lapses and would help to create a healthier procurement environment through improved levels of competition, relationship and performance.
6. Continuous procurement training for staff of the Centre will enhance the quality of deliveries at every stage of the programme. This will enhance their understanding of the general procurement guidelines and principles.
7. The performances of the reviewed contracts are detailed in the specific Contracts reviews below.

QS. Okoye Ifeanacho N
(Team Leader)

May 5, 2024



SECTION 2 – INTRODUCTION

2.1 BACKGROUND

Due to the need to promote regional specialization amongst Universities in the West and Central Africa sub-region within disciplines that address common regional challenges, the Africa Center of Excellence (ACE) Project aims at strengthening the capacities of these Universities to enable them deliver high quality training and applied research.

1. Africa Centre of Excellence (ACE 1) Project

The Africa Centre of Excellence (ACE 1) project was instituted in 2013 by the Government of Nigerian, Ghana, Benin Republic, Togo, Burkina Faso, Cameroun and Senegal with support from the World Bank.

The Federal Government of Nigeria (FGN) entered into a credit agreement (Credit Number 5415-NG) after securing US\$70.0 million with the International Development Agency (IDA) of the World Bank (WB) to finance the ACEs project in 10 Nigerian Universities.

2. The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Project

The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Project resulted from the successes achieved with the ACE 1. ACE-Impact project has 43 Centres in the sub-region, with 17 of them being run by Nigeria Universities.

ACE-Impact project (Credit Number 6510-NG) was designed to inject \$115 million to the Nigeria University System (NUS).

2.2 THE AFRICA CENTER OF EXCELLENCE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT.

ACE-SPED stated its vision as “to establish a regional hub, focused on addressing the energy and power challenges of sub-Saharan Africa through research, education, and collaboration with sectoral partners”.

Its objective is “to create a functional, problem-solving Center of Excellence with the capacity to impact meaningfully in power systems



and energy development, through knowledge transfer and human capital upgrade”.

2.3 NATIONAL UNIVERSITIES COMMISSION (NUC)

The **National Universities Commission (NUC)** of Nigeria is a parastatal under the Federal Ministry of Education (FME). It was established in 1962 as an advisory agency in the Cabinet Office and became a statutory body in 1974. NUC is a regulatory agency acting as a catalyst for positive change and innovation for the delivery of quality University education in Nigeria.

The **NUC** aims to: achieve a stable and crisis-free University System; upgrade and maintain physical facilities in the Nigerian University System for delivery of quality university education and match university graduate output with national manpower needs; work with Nigerian Universities to achieve full accreditation status for at least 80% of the academic programmes; foster partnership between the Nigerian University System and the private sector.

The National Coordination of the ACE projects is domiciled at the National Universities Commission (NUC). It is responsible for the National Project facilitation, training, and supervision in fiduciary aspects as well as national Monitoring and Evaluation (M&E) and minor Technical Assistance (TA) in Nigeria.

2.4 WORLD BANK PROCUREMENT GUIDELINE

The WB guideline has set rules guiding the procurement processes to be followed for procurement of good, works, consulting and non-consulting services being financed with loans from the WB. It covers the consideration of the WB core procurement principles in every contract.

Notwithstanding the established procurement guidelines, the FG/NUC and the WB have agreed to allow the ACE-Impact Centres to use the various institutions guidelines for the implementation of the projects.

2.5 PUBLIC PROCUREMENT ACT (PPA) 2007

The Public Procurement Act 2007 as amended guides all procurement activities of the Ministries Departments and Agencies (MDAs) in Nigeria. The PPA is regulated by the Bureau of Public Procurement (BPP). One of BPP's functions is to regulate and ensure the reduction of infractions, weaknesses and non-compliances aimed at reducing corruption in public procurement. It also aims to ensure value for money, economy, transparency, competition, fairness, integrity and accountability in public procurement activities; improved professionalism and enhanced service delivery.

The PPA Act 2007 as amended provides the basic guideline for the award and execution of contracts in Nigeria and promotes freedom of information that mandates all unclassified procurement records to be made available to appropriate public for inspection.

2.6 PROCUREMENT PROCESS AUDIT OF ACES

The purpose of the Procurement Audit of ACES is to study, verify, interpret, and critically analyze all data, documents and Procurement statement collected/received and form true, fair and independent opinion on the Procurement Statements of the Procurement operation of ACE (Nigeria) for the period under review and to report findings to the National Universities Commission (NUC).

2.7 ENGAGEMENT OF COSSET CONSULTANTS

The NUC engaged Cosset Consultants to carry out post review of procurement activities of the 17 ACE-Impact Centres in fourteen (14) Nigeria Universities, including the ACE-SPED, University of Nigeria, Nsukka, Enugu State, Nigeria.

2.8 OBJECTIVES OF THE ACE-IMPACT PROJECT PROCUREMENT PROCESS AUDIT

This Procurement Audit is to identify and report on negligence in procurement management operations and decisions. It is also structured to bring to light all fraudulent acts, weaknesses, deficiencies and non-compliances that negatively affect procurement activities and



recommend deterrents and corrective actions to ensure improved processes.

The Procurement audit gave objective assessments of the procedures specified in the Credit Agreement and determine the levels of compliances with institutional guidelines with respect to the considerations of the World Bank guiding principles.

2.9 **METHODOLOGY**

1. The methodology adopted for this assignment is generally concerned with investigations, inquiry, assertions, reasoning and research. The approach is objective, verifiable, and quantifiable. Interactions and interviews were held with officers of ACE-SPED that were involved in the various stages of the procurement process/activities. The opinions and clarifications from the ACE-SPED staff are considered and addressed in the report.

2. Contract data forms are used to collect the information that were analyzed. The contents of the form include information on general contracts, procurement and contracting, costs, time, contract administration, disbursement and deliverables. The documents made available to the consultant from which the data were collected include:

- (1) Procurement Plan.
- (2) Solicitation documents used before award.
- (3) Contract files.
- (4) Payment Vouchers.

3. Visits to selected project sites were undertaken to determine the quality of materials and labour deployed to the work by the contractor. It also helps to determine the level of supervision from the ACE-SPED procurement staff.

4. This data analyzed enabled the determination of the following critical success factors;

- (1) Compliance with the provisions of the World Bank Procurement Guideline.



- (2) Compliance with the provisions of the Public Procurement Act 2007 (examine the Management Control Framework in place to monitor procurement and contracting activities within ACE-SPED Project).
 - (3) Compliance with the use of standard bidding documents (examine procurement documents and contracts files issued between the stipulated periods).
 - (4) Compliance with the Code of Conduct for Public Officers involved in Procurement (review the processes undertaken by personnel of the ACE-SPED Project who are directly involved in procurement and contracting activities).
 - (5) Optimized commercial performance and value for money (review related procurement procedures, guidelines and processes and determine the level to which value for money was achieved).
5. Exit meeting was held with the procurement staff of the Centre. The observed key weaknesses and non-compliances were brought to their notice. The explanation given by the Centre staff are considered in the report.
6. The personnel interacted with at the ACE-SPED, UNN during the field works were:
- (1) Deputy Centre leader.
 - (2) Director, Physical Planning Department
 - (3) Procurement Officer.



SECTION 3 – SCOPE AND REVIEW SAMPLES

3.1 AUDIT SCOPE

The procurement audit covers the review of all the procurement transactions, limited to the samples selected for audit, including prices reviews and compares of similar rates as at the time of award. Selected project site and inspection of procured goods, works and services are expected to be taken into consideration. The scope includes determining the following:

1. Whether the procurement statements from the ACE-SPED procurement unit conform to accepted procurement principles in accordance with the NUC/WB guidelines.
2. Whether they fairly represent the financial position of the ACE-SPED project.
- 3 Whether the result of operations for a given period are accurately represented.
4. Whether the procurement statements have been altered.

3.2 REVIEW SAMPLE

During the field work, ACE-SPED presented their procurement plan with a list of sixteen (16) procured items. Five (5) were ongoing while eleven (11) were completed.

Five (5) procured contracts were selected for review. The selection was 31.25% of the procured contracts that is about 58% of the value of the total contracts procured in 2023.

The field work at the ACE-SPED was based on data sourced from available documents and information received from the ACE-SPED procurement unit.



Table 7– ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO		DESCRIPTION	NO OF PROJECTS COMPLETED	NO OF PROJECTS ON-GOING	TOTAL
1		January 1, 2023 to December 31, 2023	11	5	16
		TOTAL	11	5	16

Table 8 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	PERCENTAGE
1	Completed	68.80%
2	Uncompleted	32.20%
	TOTAL	100.00%

ACE-SPED SERVICE CORE BUILDING IS AT ABOUT 40% COMPLETION (AT SECOND FLOOR LINTEL LEVEL)

Table 9 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	VALUE (N)	PERCENTAGE (%)
1	Completed	348,566,445.73	25.00
2	Uncompleted	1,060,694,413.95	75.00
	TOTAL	1,409,260,859.68	100%

NOTE: ABOUT **N179,577,419.58** (AT SECOND FLOOR LINTEL LEVEL OF ACE-SPED SERVICE CORE BUILDING) OF THE **N448,943,548.95** HAVE BEEN COMPLETED

This audit review was based on information extracted from the Center's Procurement Plan, as well as other documents made available to the Consultant by the ACE-SPED staff. There were also interviews and interactions with key personnel. The value of the sixteen (16) contracts were N1,409,260,859.68 while the total value of the completed contracts was N528,143,865.31.



SECTION 4

SPECIFIC PROJECTS DETAILS

SECTION 4 - SPECIFIC CONTRACTS/PROJECTS DETAILS

4.1 CONSTRUCTION OF ACESPED SERVICE CORE BUILDING

4.1.1 Introduction

This contract was procured through National Competitive bidding (NCB). The award was made to MESSRS IVORY-LINK INTERNATIONAL NIG. LTD with an award letter dated April 25, 2023 at a contract price of N448,943,548.95 (four hundred and forty-eight million, nine hundred forty-three thousand five hundred and forty-eight-naira, ninety-five kobo). The award was made to the lowest bidder.

The award was made to the second lowest bidder because of the considered risk with low prices and rates quoted by the lowest bidder. Comparative analysis of key items indicated that allowances made by the lowest bidder for these key items could result to poor quality work, abandonment and requests for variations. The compare of concrete (mix 1:2:4) and reinforcement have average rates then, at N60,000.00/cubic meter and N620,000.00/ton. The lowest bidder priced these two key items at N47,000/m³ and N450,000.00/ton respectively while the winning bid priced them at N55,490.00 and N595,000.00 respectively.

The works was at second floor lintel level and it is estimated to be at about 40% completion. Only one payment was seen to have been made to the contractor in the sum of N116,500,850.95 net through PV/2023/UNN-1/000000166 of June 28, 2023.

4.1.2 Observations/ Findings

The following are the major observations in the procurement process leading to the award of this contract.

4.1.2.1 Procurement Planning

This contract is in the 2023 procurement plan.

4.1.2.2 Advertisement

The contract was advertised in the Guardian Newspaper of December 31, 2022 and in the Blueprint Newspapers of December



30, 2022. It was also published in the Federal Tenders' Journal of 23, January 2023 to 25 February 2023 and on the school website. On January 1, 2023.

4.1.2.3 Pre/Post Qualification

The contract amount is within the threshold for prequalification. Bidders were pre-qualified before proceeding to financial bids activities.

4.1.2.4 Competition

There was quality competition in the process.

4.1.2.5 Bid Opening

The bids were opened publicly in the presence of the bidders, the Procurement Committee and some independent observers.

4.1.2.6 Bidding Documents

Standard bidding documents were used.

4.1.2.7 Evaluation of Bids/ Proposals

The bids were examined, evaluated and analysed by the bid evaluation committee. There was a minute of meeting where the approval was granted by the University Tenders Board before award letter was issued to the successful bidder.

4.1.2.8 Award of Contract

Notification of award was issued to Messrs. Ivory-Link International Nig. Ltd with an award letter dated April 25, 2023. The acceptance letter was made on April 4, 2023.

4.1.2.9 Contract Documents

Contract drawings, the Bills of Quantities, the Award letter, the Acceptance letter and the Contract Agreement form the contract document and they were all well executed.

4.1.2.10 Procurement Duration

The procurement processes leading up to the signing of contract was completed in fifty (50) days. This is commendable as it is within the acceptable time range.

4.1.2.11 Contract Implementation



The project is ongoing and the quality in terms of the materials and labour is commendable. The project supervision was progressing satisfactorily.

4.1.2.12 Payments

The contractor did not request for mobilization. The only payment seen to have been made on the contract as at the date of audit on February 23, 2024 was the sum of N116,500,850.95, paid through PV/2023/UNN-1/000000166 of June 28, 2023.

4.1.2.13 Physical Inspection

The project was inspected, and the status of completion was about forty percent (40%).

4.1.3 Recommendation

Based on the procurement audit process field work at the ACESPED, this project execution is commendable.

4.1.4 Conclusion

In view of the above observations and recommendations, ACE-SPED should continue with adhering to the rules, regulations and principles guiding the Public Procurement Process.



4.2 SUPPLY OF LABORATORY EQUIPMENT: BACK SCATTERED ELECTRONS ANALYTICAL EQUIPMENT – LOT 3

4.2.1 Introduction

The procurement process of this contract was initiated with a letter from ACESPED to the BPP requesting for a “No Objection” approval to use selective tendering instead of the appropriate NCB procurement method. ACESPED cited inadequate time to use NCB as the World Bank team was expected to commission the equipment on their arrival in November, 2023. The BPP gave approval to ACESPED and stressed that all bidders should have Original Equipment Manufacturers (OEM) Authorization.

ACESPED conducted the procurement process and bids were completed and returned. The Procurement Committee (PC) opened the bids in the presence of the bidders and some independent observers. Bids examinations and evaluation were carried out and the PC made recommendation for award to be made to Messrs LEEISA of No 7401 Wiscasset Drive West Hills, CA 91304 in the sum of USD128,391.71 (about N164,909,223.00). This is about 2.13% of the Bank financing. The award letter is dated December 6, 2023. As at the date of audit on February 23, 2023, no payment was presented as having been made to the supplier. No goods have been supplied as well.

4.2.2 Observations/ Findings

Other observations regarding this procurement are as stated below:

4.2.2.1 Procurement Planning

The procurement was in the signed 2023 Procurement Plan.

4.2.2.2 Advertisement

The threshold required advertisement, but ACESPED requested and got approval from the BPP to use selective tendering to procure the contract.

4.2.2.3 Pre/Post Qualification

Prequalification was not used. The threshold does not allow that.

4.2.2.4 Competition

There was relative competition as evaluation of the five (5) bidders indicated.

4.2.2.5 Bid Opening

Bids were opened by the PC at the close of submission in the presence of the bidders, and some independent observers.

4.2.2.6 Bidding Documents

Standard Bidding Documents (SBD) were not used during the process.

4.2.2.7 Evaluation of Bids/ Proposals

Bid evaluation report saw the PC recommending award to be made to Messrs LEEISA. All bidders have OEM authorization.

4.2.2.8 Awards of Contract

The award letter dated December 6, 2023 was issued to Messrs LEEISA in the sum of USD128,391.71 (about N164,909,223.00). The acceptance of award of contract was made through the letter dated December 15, 2023.

4.2.2.9 Contract Documents

The contract agreement was not sighted. However, the quotation, the award letter, and the acceptance letter constitute the contract document.

4.2.2.10 Contract Implementation

The goods have not been supplied as at the date of audit field exercise at the Centre.

4.2.2.11 Payments

No payment has been made to the supplier as at the date of audit field exercise at the Centre.

4.2.2.12 Physical Inspection

There was nothing to inspect because the goods were not supplied as at the date of audit at the Centre.

4.2.3 Recommendation



1. The Centre must make it a point of duty to ensure that agreements are entered into with contractors on every contract. Where such was done, the Centre should provide the evidence when asked to do that.
2. ACESPED did not show proof that the unsuccessful bidders were debriefed. This is an obligation that is meant create a healthier competition for improved procurement environment.

4.2.4 Conclusion

ACESPED must always strive to obey instructions and rules. This improves the procurement process derivatives and outcomes at any particular time.



4.3 SUPPLY AND INSTALLATION OF LABORATORY EQUIPMENT FOR ENERGY DISPERSIVE SPECTROSCOPY (UNN/ACESPED/GDS/05/2023/7-9 – LOT-2)

4.3.1 Introduction

The procurement process of this contract was initiated with a letter from ACESPED to the BPP requesting for a "No Objection" approval to use selective tendering instead of the appropriate NCB procurement method. ACESPED cited inadequate time to use NCB as the World Bank team was expected to commission the equipment on their arrival in November, 2023. The BPP gave approval to ACESPED and stressed that all bidders should have Original Equipment Manufacturers (OEM) Authorization.

ACESPED conducted the procurement process and bids were completed and returned. The Procurement Committee (PC) opened the bids in the presence of the bidders and some independent observers. Bids examinations and evaluation were carried out and the PC made recommendation for award to be made to the lowest bidder, Messrs. Katchey Company Limited of 28632 Roadside Drive, Suite 230, Agoura Hills California 91301, USA, in the sum of USD 126,945.51 (about N165,029,163.00). This is about 2.11% of the Bank financing. The award letter is dated December 6, 2023. The bid validity period was 180 days and the procurement duration was 61 days, up to the contract award stage. As at the date of audit on February 23, 2023, no payment was presented as having been made to the supplier. No goods have been supplied as well.

4.3.2 Observations/ Findings

Other observations regarding this procurement are as stated below:

4.3.2.1 Procurement Planning

The procurement was in the signed 2023 Procurement Plan

4.3.2.2 Advertisement

The threshold required advertisement, but ACESPED requested and got approval from the BPP to use selective tendering to procure the contract.

4.3.2.3 Pre/Post Qualification

Prequalification was not used. The threshold does not allow that.

4.3.2.4 Competition

There was relative competition as evaluation of the five (5) bidders indicated.

4.3.2.5 Bid Opening

Bids were opened by the PC at the close of submission in the presence of the bidders, and some independent observers.

4.3.2.6 Bidding Documents

Standard Bidding Documents (SBD) were not used during the process.

4.3.2.7 Evaluation of Bids/ Proposals

Bid evaluation report saw the PC recommending award to be made to the lowest bidder. All bidders have OEM authorization.

4.3.2.8 Awards of Contract

The award letter dated December 6, 2023 was issued to Messrs. Katchey Company Limited in the sum of USD 126,945.51 (about N165,029,163.00). The acceptance of award of contract was made through the letter dated December 20, 2023.

4.3.2.9 Contract Documents

The contract agreement was not sighted. However, the quotation, the award letter, and the acceptance letter constitute the contract document.

4.3.2.10 Contract Implementation

The goods have not been supplied as at the date of audit field exercise at the Centre.

4.3.2.11 Payments

No payment has been made to the supplier as at the date of audit field exercise at the Centre.

4.3.2.12 Physical Inspection

There was nothing to inspect because the goods were not supplied as at the date of audit at the Centre.



4.3.3 Recommendation

1. The Centre must make it a point of duty to ensure that agreements are entered into with contractors on every contract. Where such was done, the Centre should provide the evidence when asked to do that.

2. ACESPED did not show proof that the unsuccessful bidders were debriefed. This is an obligation that is meant create a healthier competition for improved procurement environment.

4.3.4 Conclusion

ACESPED must always strive to obey instructions and rules. This improves the procurement process derivatives and outcomes at any particular time.



4.4. SUPPLY AND INSTALLATION OF SUB-SYSTEM COMPONENTS FOR THE MINI-GRID TO ACESPED CENTRE

4.4.1 Introduction

The Supply and Installation of Sub-System Components for The Mini-Grid to ACESPED Centre is within the threshold for National Competitive bidding (NCB). However, three bidders were invited to bid through RFQ. The approval to use selection for the procurement was not obtained/granted because the Centre claimed that by her proposal and estimate, the contract was within RFQ threshold. The contract was awarded to the best respondent and lowest bidder, Messrs Faxco Nigeria Limited of No. 12 Kamba Street, Wuse Zone 2, Abuja, in the sum of N21,612,445.00 (about USD 28,261.17). This was communicated through an award letter dated November 13, 2023. The acceptance letter is also dated November 13, 2023. The contractor offered to complete the contract within two (2) weeks (November 27, 2023. From the payment records, it was completed on record time on November 17, 2023. Other bidders quoted as follows: Messrs. Phidonax Nig. Ltd offered N22,837,945.00; and Messrs. Chimat Eng. & Technical Support Ltd offered N 23,447,040.00).

4.4.2 Observations/ Findings

The observations with this procurement process are as follows:

4.4.2.1 Procurement Planning

This contract is in the procurement plan.

4.4.2.2 Advertisement

The contract deserved to be advertised through the National Newspapers and the Federal Tenders' Journal. However, ACESPED did not do that because until quotations were received, they believed that the contract would be less than N20million; to support the use of selection. Bidders were selected for invitation based on recommendation and on past relationship with the University.

4.4.2.3 Pre/Post Qualification

By the threshold, the contract does not attract pre-qualification exercise.

4.4.2.4 Competition

There was competition. The judgement is based on the quoted prices of the three bidders. The prices were within the prevailing market average.

4.4.2.5 Bid Opening

Evidence of formal bid opening was not seen. The status of the bidder with regards to the mandatory compliance documents were not determined because the audit team were not availed the documents. There was no bid submission sheet, no evidence of the presence of bidders and independent observers.

4.4.2.6 Bidding Documents

The Standard bidding documents were used for the procurement.

4.4.2.7 Evaluation of Bids/ Proposals

A price compare table was presented as bid evaluation report.

4.4.2.8 Award of Contract

The award was made to Messrs Faxco Nigeria Limited who had the lowest bid amount, as recommended by the PC.

4.4.2.9 Contract Documents

The only contract documents were the award letter and the quotation.

4.4.2.10 Procurement Duration

The procurement process duration was not assessed because there were no dates for the invitation of bids and the return of bids.

4.4.2.11 Contract Implementation

The contract was completed. However, evidence in the form of Store Receipt Voucher, delivery invoice and certification were not sighted.

4.4.2.12 Payments

Payment of net amount of N18,694,764.93 was made on November 17, 2023 through PV/2023/UNN-1/000000306.

4.4.2.13 Physical Inspection

Physical Inspection was not carried out.



4.4.3 Recommendation

(1) There is need for more documentation of procurement activities.

(2) Claim of completion of any activity or process should be substantiated with evidence (e.g. copies of quotations and returned bids were not presented to the audit team).

4.4.4 Conclusion

The primary success of good procurement is dependent on obeying the rules and regulations and complying with guidelines. ACE-SPED should always strive to achieve that.



4.5 SUPPLY AND INSTALLATION OF PHOTOVOLTAIC (PV) PANELS

4.5.1 Introduction

The contract for the supply and installation of photovoltaic panels is in the ACESPED 2023 procurement and it was procured using Request for quotation (RFQ). Invitation for bid was issued to three (3) selected contractors. All the contractors submitted their completed bids with their respective mandatory compliance documents. The contract was awarded to Messrs. Phidonax Nigeria Limited, as the lowest bidder, through an award letter dated August 22, 2023. The contract sum was N9,992,125.00, and the acceptance letter was submitted on August 24, 2023.

This contract has a bid validity period of 60 days and according to the instruction to the tender, the contract was expected to be completed within six weeks (42 days) from the date of the contract award but the contractor completed the contract in 12 days. The invoice was dated August 28, 2023 and the contract was completed on August 29, 2023. The net sum of N8,643,188.13 was due to the contractor but the payment voucher has not been processed as at the time of the audit team's visit to the Centre.

4.5.2 Observations/ Findings

The review showed the following observation regarding the process;

4.5.2.1 Procurement Planning

This contract is in the ACESPED 2023 procurement plan.

4.5.2.2 Advertisement

It does not require advertisement in National Newspapers and the Tenders, Journal. However, it was not placed on the Centre's notice board or the website.

4.5.2.3 Pre/Post Qualification

Pre-Qualification exercise does not apply to this procurement.

4.5.2.4 Competition

There was considerable competition with the process as the three bids show very differences with the offers.



4.5.2.5 Bid Opening

The bids were opened, examined and evaluated.

4.5.2.6 Bidding Documents

Standard bidding documents were used for the procurement.

4.5.2.7 Evaluation of Bids/ Proposals

Bid evaluation was done by the ACESPED procurement team and their recommendations were approved by the University Tenders Board before award letter was issued.

4.5.2.8 Award of Contract

The contract award was made to Messrs Phidonax Nigeria Limited on August 22, 2023.

4.5.2.9 Contract Documents

The quotations, the award letter and the acceptance letter constitute the contract documents. The signed contract agreement was not sighted.

4.5.2.10 Procurement Duration

It took 61 days to complete the procurement process. The contract was completed within 12 Days. This is against 42 days stated in the ITT, which was way ahead of the six weeks that was stated in the tender instruction.

4.5.2.11 Contract Implementation

The contract implementation was adjudged good because it was completed without litigation, claims and variations.

4.5.2.13 Physical Inspection

The audit team made physical inspection of the materials procured. Some pictures are shown in the attached appendix vii.

4.5.3 Recommendation

Based on the audit process field work at the ACESPED, the following recommendations will be made;

1. All necessary steps must be taken towards advertising contracts in the Center's websites and notice boards to reach wider audience for improved competition and transparency.



2. The unsuccessful bidders should be debriefed, even when they did not request for that.
3. ACESPED must ensure that agreements are signed for every contract.

4.5.4 Conclusion

The center must continue to adhere to the standard procedures as they apply to all contracts in accordance with their thresholds. This is to ensure that there is complete competition and transparency.



APPENDICES



APPENDIX 1
LIST OF PROCUREMENTS BY ACE-SPED

UNIVERSITY OF NIGERIA, NSUKKA
APPENDIX 1 - INVENTORY OF PROCURED ITEMS/SAMPLED & REVIEWED PROJECTS

S/NO	CODE	DESCRIPTION	CONTRACTOR/ BENEFICIARY	AMOUNT (NAIRA)	DATE	TYPE	METHOD USED	APPROPRIATE METHOD	REVIEWED	REMARKS
	ACE-SPED - UNN									
	GOODS									
1	UNN/ACESPED/GDS/05/2021/1A	MATERIALS FOR MINI GRID SYSTEM PROJECT	DALPHIL DUNAMIS LTD	9,727,567.00	JANUARY 19, 2023.	GOODS	RFQ	RFQ		COMPLETED
2	UNN/ACESPED/GDS/02/2021/XX	TOYOTA PRADO	GLOBE MOTORS	83,850,000.00	MARCH 24, 2023.	GOODS	RFQ	NCB		COMPLETED
3	NOT SIGHTED	PARTITIONING, SECURITY DOORS, TABLES AND CHAIRS MATERIALS TO ACE-SPED CENTRE	FAXCO NIGERIA LIMITED	9,996,971.70	JANUARY 12, 2023.	GOODS	RFQ	RFQ		COMPLETED
4	UNN/ACEPSPED/GDS/05/2021/11B	SUPPLY AND INSTALLATION OF PHOTOVOLTAIC (PV) PANELS	PHIDONAX NIGERIA LIMITED	9,992,125.00	AUGUST 22, 2023.	GOODS	RFQ	RFQ	REVIEWED	COMPLETED
5	NOT SIGHTED	PROCUREMENT AND INSTALLATION OF SUB-SYSTEM	FAXCO NIGERIA LTD	21,612,445.00	NOVEMBER 13, 2023.	GOODS	RFQ	NCB	REVIEWED	COMPLETED
6	UNN/ACESPED/GDS/05/2023/7-9 – LOT 1	SUPPLY OF FOREIGN LABORATORY EQUIPMENT - FTIR SPECTROMETER WITH ATR AND ATR LIBRARY	KATCHEY COMPANY LIMITED	122,942,105.00	DECEMBER 6, 2023.	GOODS	RFQ	NCB		ON-GOING
7	UNN/ACESPED/GDS/05/2023/7-9 – LOT 2	SUPPLY OF FOREIGN LABORATORY EQUIPMENT - ENERGY DISPERSIVE SPECTROSCOPY LABORATORY EQUIPMENT	KATCHEY COMPANY LIMITED	165,029,163.00	DECEMBER 6, 2023.	GOODS	RFQ	NCB	REVIEWED	ON-GOING
8	UNN/ACESPED/GDS/05/2023/7-9 – LOT 3	SUPPLY OF FOREIGN LABORATORY EQUIPMENT - BACK SCATTERED ELECTRONS ANALITICAL EQUIPMENT	LEEISA INC	164,909,223.00	DECEMBER 6, 2023.	GOODS	RFQ	NCB	REVIEWED	ON-GOING
9	UNN/ACESPED/GDS/05/2023/7-9 – LOT 4	SUPPLY OF FOREIGN LABORATORY EQUIPMENT - SCANNING ELECTRON MICROSCOPY	LEEISA INC	158,870,374.00	DECEMBER 6, 2023.	GOODS	RFQ	NCB		ON-GOING



10	UNN/ACESPED/GDS/05/2023/7-9 – LOT 5	SUPPLY OF FOREIGN LABORATORY EQUIPMENT - OMNIC SPECTRA MATERIAL CHARACTERIZATION EQUIPMENT	KATCHEY COMPANY LIMITED	121,057,339.00	DECEMBER 6, 2023.	GOODS	RFQ	NCB		ON-GOING
11		SUPPLY AND INSTALLATION OF INDEPENDENT SOLAR SUPPLY	FAXCO NIGERIA LTD	17,197,355.50	DECEMBER 19, 2023.	GOODS	RFQ	RFQ		COMPLETED
WORKS										
12	UNN/ACESPED/WKS/01/2021/1A	CONSTRUCTION OF ACESPED SERVICE CORE BUILDING	IVORY LINK INTL NIG LTD	448,943,548.95	MARCH 10, 2023.	WORKS	NCB	NCB	REVIEWED	ONGOING
13	NOT SIGHTED	RECONSTRUCTION AND CORRECTION OF STRUCTURAL DEFFECTS AT SCHOLARS' VILLAGE BLOCK D, UNN (BLOCK D)	BROEI ENGINEERING (WA) LTD	29,397,896.00	JANUARY 11, 2023.	WORKS	RFQ	RFQ		COMPLETED
14	NOT SIGHTED	RECONSTRUCTION OF THE VERTICAL OVERHEAD TANK, STEEL PLATFORM AND THE GROUND WATER STEEL TANK AT SCHOLARS' VILLAGES	BROEI ENGINEERING (WA) LTD	6,582,153.00	JANUARY 11, 2023.	WORKS	RFQ	RFQ		COMPLETED
15	NOT SIGHTED	RECONSTRUCTION AND CORRECTION OF STRUCTURAL DEFFECTS AT SCHOLARS' VILLAGE BLOCK D, UNN.	VISTA CONCEPTS CONSULTANTS	29,209,792.00	JANUARY 11, 2023.	WORKS	RFQ	RFQ		COMPLETED
16	NOT SIGHTED	CONSTRUCTION AND INSTALLATION OF OVERHEAD TANK STAND, WATER SUPPLY AND PIPE MATERIALS TO ACE-SPED	MESSRS BETHIYKE NIG LTD	9,942,801.53	APRIL 27, 2023.	WORKS	RFQ	RFQ		COMPLETED
SERVICES										
				1,409,260,859.68					31.25% REVIEW SAMPLE	



APPENDIX II CHECKLIST AND PROCUREMENT DURATION FORMS



**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY
DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA**

GOOD

1..

CHECK LIST

LOAN/CREDIT NO. 6510-NG	REVIEW DATE: February 23, 2024			
CONTRACT DATA				
Contract Name & Number: Construction of ACE-SPED Core Service Building.	Type of Contract: Lump Sum			Contract Amount: N
	Goods ()	Works (X)	Services ()	N448,943,548.95
Contractor's Name & Address: Messrs. Ivory-Link International Nig. Ltd: House 146, Zone A, Apo Resettlement by Town Hall, Apo, Abuja.	Notification of Award & Date			April 25, 2023
	Acceptance Letter & Date			May 4, 2023
No. Of Bids Received: Three (3)	Date of Contract Performance			Not available
	Date of Contract Agreement:			May 18, 2023
Location of Goods, Works or Service:	ACE-SPED, University of Nigeria, Nsukka.			
TOPIC	COMMENTS & FINDINGS:			
PRFOCUREMENT AND CONTRCTING				
Contract Package (Items & Quantity)	Construction of ACE-SPED Core Service Building.			
	Various items			
Contract Type {Goods, Works (S&L) Services}	Work			
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	NCB			
Prequalification (Yes/No)	No			
Single Stage/Two Stage	Single Stage			
Domestic Preference (Yes/No)	No			
Bank Review (PRIOR, POST, SOL)	Prior			
COSTS				
USD Equivalent	974,798.72			
Exchange Rate/Date	USD 460.55 (March 2023)			
Price of Lowest Evaluated Bidder (N)	N355,702,826.56			
Contract Value at Award (N)	N448,943,548.95			

Contingencies in PAD	N/A			
Final Contract Price	Ongoing – Not Yet Completed			
TIME (DATE)				
General Procurement Notice (GPN)	Not used – But SPN was placed in The Guardian Newspaper of December 31 2023, the Blueprint Newspapers of December 30, 2023 and The Federal Tenders' Journal of January 23 to February 25, 2023			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids	December 31, 2022			
Submission of Bids	January 27, 2023			
Contract Award Signature	May 18 2023			
Date of Contract Performance	Contract Performance – Not available			
Completion Period offered by the Contractor.	Not available			
Date of Contract Completion	Completion – Not completed yet.			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	Not Applicable	Not Applicable	
Final Payment	Description	Date of Invoice	Date of Payment	
	Construction of ACE-SPED Core Service Building.	Not due	Not due	
Total Payment	Not yet due (goods not delivered yet)			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	2.13%			
Disbursements: Amount & Date:	N116,500,850.95 net through PV/2023/UNN-1/000000166 of June 28, 2023			
DELIVERABLES:				
Contract Package	Reference/ Description	Quantity/% Completed	Date Delivered/ Completed	Remarks (Note any Discrepancies from Contract)
	Construction of ACE-SPED Core Service Building.	40%	June 28, 2023	None



**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY
DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA**

WORKS

PROCUREMENT DURATION FORM

Contract No: UNN/ACESPED/GDS/05/2023/7-9/ LOT 3

Contract Name:

Contract Name & Number: Construction of ACE-SPED Core Service Building.

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: 90 Days

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	December 31, 2022	0	0
10	Submission of bids	January 27, 2023	27	27
11	Bid Evaluation Report preparation (financial)	Yes	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	April 25, 2023	2	2
15	Contract Signed	MAY 18 2023	23	23
	TOTAL DAYS		DAYS	50 DAYS

**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY
DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA**

GOOD

2..

CHECK LIST

LOAN/CREDIT NO. 6510-NG	REVIEW DATE: February 23, 2024			
CONTRACT DATA				
Contract Name & Number: Supply of Laboratory Equipment: Back scattered Electrons Analytical Equipment – Lot 3	Type of Contract: Lump Sum			Contract Amount: N 164,909,223.00
	Goods (X)	Works ()	Services ()	
Contractor's Name & Address: Messrs Leeisa; 7401 Wiscasset Drive West Hills, CA 91304	Notification of Award & Date			December 6, 2023
	Acceptance Letter & Date			December 15, 2023
No. Of Bids Received: Five (5)	Date of Contract Performance			Not sighted
	Date of Contract Agreement:			Not sighted
Location of Goods, Works or Service:	ACE-SPED, University of Nigeria, Nsukka.			
TOPIC	COMMENTS & FINDINGS:			
PRFOCUREMENT AND CONTRCTING				
Contract Package (Items & Quantity)	Supply of Laboratory Equipment: Back scattered Electrons Analytical Equipment			
	Various items			
Contract Type {Goods, Works (S&L) Services}	Good			
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ			
Prequalification (Yes/No)	No			
Single Stage/Two Stage	Single Stage			
Domestic Preference (Yes/No)	No			
Bank Review (PRIOR, POST, SOL)	Prior			
COSTS				
USD Equivalent	128,391.71			
Exchange Rate/Date	USD 1300.00 (November, 2023).			
Price of Lowest Evaluated Bidder (N)	163,308,028.00 (Katchey Company ltd)			
Contract Value at Award (N)	164,909,223.00			
Contingencies in PAD	N/A			
Final Contract Price	Expected to be N164,909,223.00 (goods were not supplied yet)			

TIME (DATE)				
General Procurement Notice (GPN)	Not used – approval obtained from BPP to use selection			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids	October 5, 2023			
Submission of Bids	October 26, 2023			
Contract Award Signature	December 6, 2023			
Date of Contract Performance	Contract Performance – Not sighted			
Completion Period offered by the Contractor.	Three (3) weeks (December 27, 2023)			
Date of Contract Completion	Completion – Not completed yet.			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	Not Applicable	Not Applicable	
Final Payment	Description	Date of Invoice	Date of Payment	
	Supply of Laboratory Equipment: Back scattered Electrons Analytical Equipment – Lot 3	Not due	Not due (goods not delivered yet)	
Total Payment	Not yet due (goods not delivered yet)			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	2.13%			
Disbursements: Amount & Date:	No payment made as at the date of audit (as stated by the procurement officer)			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
UNN/ACESPED/GDS/05/2023/7-9 - LOT 3	Supply of Laboratory Equipment: Back scattered Electrons Analytical Equipment.	0%	Not yet delivered	None

Date of Contract Performance	Contract Performance – Not sighted
Completion Period offered by the Contractor.	Three (3) weeks.
Date of Contract Completion	Goods not yet delivered.



**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY
DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA**

WORKS

PROCUREMENT DURATION FORM

Contract No: UNN/ACESPED/GDS/05/2023/7-9/ LOT 3

Contract Name: Contract Name & Number:

Supply of Laboratory Equipment: Back scattered Electrons Analytical Equipment – Lot 3.

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: 180 Days

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	October 5, 2023	0	0
10	Submission of bids	October 26, 2023	21	21
11	Bid Evaluation Report preparation (financial)	November, 2023	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	December 6, 2023	41	41
15	Contract Signed	Not Sighted	0	0
	TOTAL DAYS		DAYS	62 DAYS

**AFRICA CENTRE OF EXCELLENCE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT
(ACESPED)
UNIVERSITY OF NIGERIA NSUKKA, ENUGU STATE**

GOODS

3..

CHECK LIST

LOAN/CREDIT NO.6510-NG	REVIEW DATE: FEBRUARY 23, 2024		
CONTRACT DATA			
Contract Name & Number: SUPPLY AND INSTALLATION OF LABORATORY EQUIPMENT FOR ENERGY DISPERSIVE SPECTROSCOPY (UNN/ACESPED/GDS/05/2023/7-9 – LOT-2)	Type of Contract: Lump Sum		Contract Amount: N
	Goods (X)	W ork ()	Services () N165,029,163.00
Contractor's Name & Address: Messrs KATCHEYCOMPANY LIMITED 28632 Roadside Drive, Suite 230, Agoura Hills California 91301, USA.	Notification of Award & Date		December 6, 2023
	Acceptance Letter & Date		December 20, 2023
No. Of Bids Received: Six (6)	Date of Contract Performance:		Not Sighted
	Date of Contract Agreement:		Not Sighted
Location of Goods, Works or Service:	University of Nigeria Nsukka, Enugu State.		
TOPIC	COMMENTS & FINDINGS:		
PRFOCUREMENT AND CONTRCTING			
Contract Package (Items & Quantity)	Item: Supply and Installation of Laboratory Equipment for Energy Dispersive Spectroscopy – (Lot 2)		
	Quantity: Four (4): 1 NO. Energy Dispersive Spectroscopy (EDS) Laboratory Equipment for material Characterization Workstation with windows 10, 1 x 24" widescreen LCD Monitor, xT software, W column, 120 x 120mm 1 NO. Compucentric Stage, Nt7 Holder, CCD IR camera, Navigation 1 NO. Camera SE detector, Low-vacuum SE Detector 1 NO. Integrated current Measurement		
Contract Type {Goods, Works (S&L) Services}	Goods		
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ		
Prequalification (Yes/No)	No		
Single Stage/Two Stage	Single Stage		
Domestic Preference (Yes/No)	No		
Bank Review (PRIOR, POST, SOL)	Post		

COSTS				
USD Equivalent	\$126,945.51			
Exchange Rate/Date	N1,300			
Price of Lowest Evaluated Bidder (N)	N165,029,163.00			
Contract Value at Award (N)	N165,029,163.00			
Contingencies in PAD	N/A			
Final Contract Price	N165,029,163.00			
TIME (DATE)				
General Procurement Notice (GPN)	Not Applicable			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids	October 5, 2023			
Submission of Bids	October 26, 2023			
Contract Award Signature	December 6, 2023			
Date of Contract Performance	Not Sighted			
Completion Period Offered by the Contractor	Two (2) Weeks			
Date of Contract Completion	On-Going but it is stated to be completed April 25, 2024 in the conditions of contract.			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	Not Applicable	Not Applicable	
Final Payment	Description	Date of Invoice	Date of Payment	
		Not Sighted	Not Sighted	
Total Payment	Not Sighted			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	2.11%			
Disbursements: Amount & Date	Not Sighted			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
UNN/ACESPED/GDS/05/2023/7-9 – LOT-2	Supply and Installation of Laboratory Equipment for Energy Dispersive Spectroscopy	On-Going	On-Going but it is stated to be Delivered April 25, 2024 in the conditions of contract.	None

**AFRICA CENTRE OF EXCELLENCE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT
(ACESPED)
UNIVERSITY OF NIGERIA NSUKKA, ENUGU STATE**

GOODS

PROCUREMENT DURATION FORM

Contract No: UNN/ACESPED/GDS/05/2023/7-9 LOT 2

Contract Name Supply and Installation of Laboratory Equipment for Energy Dispersive Spectroscopy

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: 180 Days

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	October 5, 2023	0	0
10	Submission of bids	October 26, 2023	21	21
11	Bid Evaluation Report preparation (financial)	Not Sighted	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	December 6, 2023	41	41
15	Contract Signed	Not Sighted	0	0
	TOTAL DAYS		DAYS	61 DAYS



**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY
DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA**

GOOD

4..

CHECK LIST

LOAN/CREDIT NO. 6510-NG	REVIEW DATE: February 23, 2024		
CONTRACT DATA			
Contract Name & Number: Supply and Installation of Sub-system Components for the Mini-Grid to ACESPED Centre, UNN, Nsukka Campus	Type of Contract: Lump Sum		Contract Amount: N
	Goods (X)	Works ()	Services ()
			21,612,445.00
Contractor's Name & Address: Messrs Faxco Nigeria Limited, No. 12 Kamba Street, Wuse Zone 2, Abuja.	Notification of Award & Date		November 13, 2023
	Acceptance Letter & Date		November 13, 2023
No. Of Bids Received: Three (3)	Date of Contract Performance		Not sighted
	Date of Contract Agreement:		Not sighted
Location of Goods, Works or Service:	ACE-SPED, University of Nigeria, Nsukka.		
TOPIC	COMMENTS & FINDINGS:		
PRFOCUREMENT AND CONTRCTING			
Contract Package (Items & Quantity)	Supply and Installation of Sub-system Components for the Mini-Grid to ACESPED Centre, UNN, Nsukka Campus.		
	Various items (14No)		
Contract Type {Goods, Works (S&L) Services}	Good		
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ		
Prequalification (Yes/No)	No		
Single Stage/Two Stage	Single Stage		
Domestic Preference (Yes/No)	No		
Bank Review (PRIOR, POST, SOL)	Prior		
COSTS			
USD Equivalent	28,261.17		
Exchange Rate/Date	USD 764.74 (October, 2023).		
Price of Lowest Evaluated Bidder (N)	21,612,445.00 (other bids Messrs. Phidonax Nig. Ltd – N22,837,945.00; Messrs. Chimat Eng. & Technical Support Ltd – N 23,447,040.00).		
Contract Value at Award (N)	21,612,445.00		

Contingencies in PAD	N/A			
Final Contract Price	21,612,445.00 (gross)			
TIME (DATE)				
General Procurement Notice (GPN)	Not used			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids	Not Sighted			
Submission of Bids	Not Sighted			
Contract Award Signature	November 13, 2023			
Date of Contract Performance	Contract Performance – Not sighted			
Completion Period offered by the Contractor.	Two (2) weeks			
Date of Contract Completion	Completion – Not sighted			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	Not Applicable	Not Applicable	
Final Payment	Description	Date of Invoice	Date of Payment	
	Supply and Installation of Sub-system Components for the Mini-Grid to ACESPED Centre	Not sighted	November 17, 2023	
Total Payment	N18,694,764.93			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	0.38%			
Disbursements: Amount & Date:	18,694,764.93 net through PV/2023/UNN-1/000000306 of November 17, 2023.			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
	Supply and Installation of Sub-system Components for the Mini-Grid to ACESPED Centre	100%	Not sighted	None

**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY
DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA**

WORKS

PROCUREMENT DURATION FORM

Contract No: SEE INVENTORY

Contract Name: Supply and Installation of Sub-system Components for the Mini-Grid to ACESPED Centre

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: Not Stated

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	Not Sighted	0	0
10	Submission of bids	Not Sighted	0	0
11	Bid Evaluation Report preparation (financial)	Not Sighted	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	February 9, 2023	0	0
15	Contract Signed	May 8, 2023	0	0
	TOTAL DAYS		DAYS	0 DAYS

UNIVERSITY OF NIGERIA NSUKKA

AFRICA CENTRE OF EXCELLENCE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT (ACE-SPED)

GOODS

PROCUREMENT DURATION FORM

Contract No:

Contract Name: CONSTRUCTION OF ACE-SPED CORE SERVICE BUILDING

Date General Procurement Notice (GPN): DECEMBER 31, 2022

Bid Validity Period: 90 DAYS

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	PREQUALIFICATION DOCUMENTS RECEIVED BY BANK	Not Applicable	0	0
2	BANK'S NO OBJECTION	Not Applicable	0	0
3	INVITATION FOR PREQUALIFICATION ISSUED	Not Applicable	0	0
4	SUBMISSION OF PREQUALIFICATION APPLICATIONS	Not Applicable	0	0
5	PQ EVALUATION REPORT RECEIVED BY BANK	Not Applicable	0	0
6	BANK'S NO OBJECTION	Not Applicable	0	0
7	BID DOCUMENTS RECEIVED BY BANK	Not Applicable	0	0
8	BANK'S NO OBJECTION	Not Applicable	0	0
9	INVITATION FOR BIDS ISSUED	DECEMBER 31, 2022	0	0
10	SUBMISSION OF BIDS	JANUARY 27, 2023	27	27
11	BID EVALUATION REPORT PREPARATION	YES	0	0
12	REQUEST FOR CLARIFICATION	Not Applicable	0	0
13	BANK'S NO OBJECTION	Not Applicable	0	0
14	CONTRACT AWARD NOTICE	APRIL 25, 2023	2	2
15	CONTRACT SIGNED	MAY 18 2023	23	23
	TOTAL DAYS		50	50 DAYS



**AFRICA CENTRE OF EXCELLENCE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT
(ACESPED)
UNIVERSITY OF NIGERIA NSUKKA, ENUGU STATE**

GOODS

5..

CHECK LIST

LOAN/CREDIT NO.6510-NG	REVIEW DATE: FEBRUARY 23, 2024			
CONTRACT DATA				
Contract Name & Number: SUPPLY AND INSTALLATION OF PHOTOVOLTAIC (PV) PANELS (UNN/ACEPSPED/GDS/05/2021/11B)	Type of Contract: Lump Sum			Contract Amount: N
	Goods (X)	Work ()	Services ()	N9,992,125.00
Contractor's Name & Address: Messrs PHIDONAX NIGERIA LIMITED Centage Plaza, 14 Allen Avenue, Ikeja, Lagos State, Nigeria	Notification of Award & Date			August 22, 2023
	Acceptance Letter & Date			August 24, 2023
No. Of Bids Received: Three (3)	Date of Contract Performance:			Not Sighted
	Date of Contract Agreement:			Not Sighted
Location of Goods, Works or Service:	University of Nigeria Nsukka, Enugu State.			
TOPIC	COMMENTS & FINDINGS:			
PRFOCUREMENT AND CONTRCTING				
Contract Package (Items & Quantity)	Item: Supply and Installation of Photovoltaic (PV) Panels			
	Quantity: 65 Numbers			
Contract Type {Goods, Works (S&L) Services}	Goods			
Procurement Method (ICB, LIB, NCB, SHOPPING-RFQ/RFT)	RFQ			
Prequalification (Yes/No)	No			
Single Stage/Two Stage	Single Stage			
Domestic Preference (Yes/No)	No			
Bank Review (PRIOR, POST, SOL)	Post			
COSTS				
USD Equivalent	\$13,221.11			
Exchange Rate/Date	USD 755.77 (August 2023).			
Price of Lowest Evaluated Bidder (N)	N9,992,125.00			
Contract Value at Award (N)	N9,992,125.00			
Contingencies in PAD	N/A			

Final Contract Price	N9,992,125.00			
TIME (DATE)				
General Procurement Notice (GPN)	Not Applicable			
Request for Proposal (RFP)	Not Applicable			
Invitation for Prequalification	Not Applicable			
Invitation for Bids	August 10, 2023			
Submission of Bids	August 22, 2023			
Contract Award Signature	Not sighted			
Date of Contract Performance	Not Sighted			
Completion Period Offered by the Contractor	Six Weeks from the date of Contract Award according to the instruction of tender by the client			
Date of Contract Completion	August 29, 2023			
CONTRACT ADMINISTRATION:				
Changes to Contract	Description	Date	Price Impact	
	None	Not Applicable	Not Applicable	
Final Payment	Description	Date of Invoice	Date of Payment	
		August 28, 2023	Not Sighted	
Total Payment	N8,643,188.13 Net			
DISBURSEMENT				
Disbursement Method (Direct, SOE, Special Account)	Direct			
Percentage of Bank Financing (%)	0.22%			
Disbursements: Amount & Date	Payment voucher not treated			
DELIVERABLES:				
Contract Package	Reference/Description	Quantity/% Completed	Date Delivered/Completed	Remarks (Note any Discrepancies from Contract)
UNN/ACESPED/GDS/05/2021/11B	Supply And Installation of Photovoltaic (PV) Panels	100%	August 29, 2023	None

**AFRICA CENTRE OF EXCELLENCE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT
(ACESPED)
UNIVERSITY OF NIGERIA NSUKKA, ENUGU STATE**

GOODS

PROCUREMENT DURATION FORM

Contract No: UNN/ACEPSPED/GDS/05/2021/11B

Contract Name Supply and Installation of Photovoltaic (PV) Panels

Date General Procurement Notice (GPN): Not Used

Bid Validity Period: 60 Days

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection/BPP No Objection	None	0	0
9	Invitation for Bids issued	August 10, 2022	0	0
10	Submission of bids	August 22, 2023	12	12
11	Bid Evaluation Report preparation (financial)	August 22, 2023	0	0
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	August 22, 2023	0	0
15	Contract Signed	Not Sighted	0	0
	TOTAL DAYS		DAYS	12 DAYS



APPENDIX III
PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE

**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA**

GOODS

1..

CONSTRUCTION OF ACESPED SERVICE CORE BUILDING

PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE

S/NO	PROCESS/ACTIVITY	PROCESS/ACTIVITY PERFORMANCE RISK				PROCESS EVALUATION SCORE				REMARK
		NOT APPLICABLE NA	0% - 39.99% (L)	40%-59.99% (M)	60%-100% (H)	0%-49.99% (POOR)	50%-74.99% (FAIR)	75%-100% (GOOD)	OVERALL SCORE	
A	INVITATION FOR BIDS							Good		
1	In the Procurement Plan		X							
2	Appropriate Advertisement		X							Advertisement was placed in National Newspaper etc.
3	Standard Bidding Documents		X							
4	Specifications		X							
5	Appropriateness of Procurement Method and Threshold		X							
6	No. of Invited Vendors		X							Not restricted
7	Bid Validity Period		X							
8	Compliance Documents received		X							
B	BIDS SUBMISSION							Good		
1	Submission Made within Solicitation Period.		X							



2	No of Bids Received		X							Three (3) bidders responded
3	Adequacy of Time for Bid Submission		X							
4	Level Of Compliance to Instructions		X							
C	QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY							Good		
1	Composition and Adequacy of Bid Evaluation Committee		X					Good		
2	Disqualification of responsive Bids	X								
3	Failure to Disqualify Non-Responsive Bids		X							
4	Timeliness of Evaluation of Bids		X							
5	Similarities Between Competing Bids		X							
6	Detected Collusion of Bids		X							
7	Detected Falsification of Bids Documents		X							
8	Third Party Observer		X							
D	NOTIFICATION OF AWARD OF CONTRACT							Good		
1	Period within which Award Letter was issued		X							
2	Adequacy of Award Letter content		X							



E	ACCEPTANCE OF AWARD OF CONTRACT							Good		
1	Timeliness of Award Acceptance		X							
F	SIGNED CONTRACT/DATE							Good		
1	Signed Contract Agreement		X							
2	Timeliness of Signing of Agreement		X							
G	CONTRACT AMENDMENTS, IF ANY								No Contract Amendment yet	
1	Variation in contract	X								
H	STORE RECEIPT DOCUMENT									
1	Appropriateness of Date of Receipt of Item	X								
2	Adequacy of Representation of items Received	X								
J	EVIDENCE OF DELIVERY/COMPLETION					Poor				
1	Completion Documentation				X					
2	Completion within Agreed Time Period				X					
K	CONSULTANTS OPINION ON VALUE FOR MONEY	Moderate								
L	OVERALL RATING OF	Risk				Efficiency				The was determined by



	PROCUREMENT RISK AND EFFICIENCY	Low	Fair	considering the level of compliances and achievement of the basic procurement principles.
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**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA
GOODS**

2.. SUPPLY OF LABORATORY EQUIPMENT: BACK SCATTERED ELECTRONS ANALYTICAL EQUIPMENT

PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE

S/NO	PROCESS/ACTIVITY	PROCESS/ACTIVITY PERFORMANCE RISK				PROCESS EVALUATION SCORE				REMARK
		NOT APPLICABLE NA	0% - 39.99% (L)	40%-59.99% (M)	60%-100% (H)	0%-49.99% (POOR)	50%-74.99% (FAIR)	75%-100% (GOOD)	OVERALL SCORE	
A	INVITATION FOR BIDS							Good		
1	In the Procurement Plan		X							
2	Appropriate Advertisement		X							Advertisement was not placed in National Newspaper etc. but approval was received from the BPP
3	Standard Bidding Documents		X							
4	Specifications		X							
5	Appropriateness of Procurement Method and Threshold		X							
6	No. of Invited Vendors		X							
7	Bid Validity Period		X							
8	Compliance Documents received		X							
B	BIDS SUBMISSION							Good		
1	Submission Made within Solicitation		X							

	Period.									
2	No of Bids Received		X							Five (5)
3	Adequacy of Time for Bid Submission		X							
4	Level Of Compliance to Instructions		X							
C	QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY							Good		
1	Composition and Adequacy of Bid Evaluation Committee		X					Good		
2	Disqualification of responsive Bids	X								
3	Failure to Disqualify Non-Responsive Bids				X					Foxtrot O & G Company Nig. Ltd submitted expired ITF certificate yet it was adjudged responsive and evaluated
4	Timeliness of Evaluation of Bids	X								
5	Similarities Between Competing Bids		X							
6	Detected Collusion of Bids		X							
7	Detected Falsification of Bids Documents		X							
8	Third Party Observer		X							
D	NOTIFICATION OF AWARD OF CONTRACT							Good		
1	Period within which Award Letter was issued		X							

2	Adequacy of Award Letter content		X							
E	ACCEPTANCE OF AWARD OF CONTRACT							Good		Acceptance made 9 days after award letter.
1	Timeliness of Award Acceptance		X							
F	SIGNED CONTRACT/DATE							Poor		
1	Signed Contract Agreement				X					Signed agreement was not sighted
2	Timeliness of Signing of Agreement				X					Could not be determined b/c Signed agreement was not sighted
G	CONTRACT AMENDMENTS, IF ANY									No Contract Amendment
1	Variation in contract	X								
H	STORE RECEIPT DOCUMENT							Poor		Date expected to complete was December 27, 2023 but by February 24, 2024, goods have not been supplied
1	Appropriateness of Date of Receipt of Item				X					Not supplied yet
2	Adequacy of Representation of items Received				X					Not supplied yet
J	EVIDENCE OF DELIVERY/COMPLETION							Poor		
1	Completion Documentation				X					Good have not been supplied. As at February 23, 2024 it has been delayed by over 58 days (Dec. 27, 2023 – February 23, 2024).



2	Completion within Agreed Time Period				X					As at February 23, 2024 it has been delayed by over 58 days (Dec. 27, 2023 – February 23, 2024).
K	CONSULTANTS OPINION ON VALUE FOR MONEY	Moderate								
L	OVERALL RATING OF PROCUREMENT RISK AND EFFICIENCY	Risk				Efficiency				The was determined by considering the level of compliances and achievement of the procurement principles.
		Low				Fair				

**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA
GOODS**

3.. SUPPLY AND INSTALLATION OF LABORATORY EQUIPMENT FOR ENERGY DISPERSIVE SPECTROSCOPY

PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE

S/NO	PROCESS/ACTIVITY	PROCESS/ACTIVITY PERFORMANCE RISK				PROCESS EVALUATION SCORE				REMARK
		NOT APPLICABLE NA	0% - 39.99% (L)	40%-59.99% (M)	60%-100% (H)	0%-49.99% (POOR)	50%-74.99% (FAIR)	75%-100% (GOOD)	OVERALL SCORE	
A	INVITATION FOR BIDS							Good		
1	In the Procurement Plan		X							
2	Appropriate Advertisement		X							Advertisement was not placed in National Newspaper etc. but approval was received from the BPP
3	Standard Bidding Documents		X							
4	Specifications		X							
5	Appropriateness of Procurement Method and Threshold		X							
6	No. of Invited Vendors		X							Six (6) bidders were invited to submit bids
7	Bid Validity Period		X							180 days
8	Compliance Documents received		X							
B	BIDS SUBMISSION							Good		
1	Submission Made within Solicitation		X							



	Period.									
2	No of Bids Received		X							Five (5)
3	Adequacy of Time for Bid Submission		X							
4	Level Of Compliance to Instructions		X							
C	QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY							Good		
1	Composition and Adequacy of Bid Evaluation Committee		X					Good		
2	Disqualification of responsive Bids	X								
3	Failure to Disqualify Non-Responsive Bids				X					Foxtrot O & G Company Nig. Ltd submitted expired ITF certificate yet it was adjudged responsive and evaluated
4	Timeliness of Evaluation of Bids	X								
5	Similarities Between Competing Bids		X							
6	Detected Collusion of Bids		X							
7	Detected Falsification of Bids Documents		X							
8	Third Party Observer		X							
D	NOTIFICATION OF AWARD OF CONTRACT							Good		
1	Period within which Award Letter was issued		X							



2	Adequacy of Award Letter content		X							
E	ACCEPTANCE OF AWARD OF CONTRACT							Good		Acceptance made 9 days after award letter.
1	Timeliness of Award Acceptance		X							
F	SIGNED CONTRACT/DATE							Poor		
1	Signed Contract Agreement				X					Signed agreement was not sighted
2	Timeliness of Signing of Agreement				X					Could not be determined b/c Signed agreement was not sighted
G	CONTRACT AMENDMENTS, IF ANY									No Contract Amendment
1	Variation in contract	X								
H	STORE RECEIPT DOCUMENT							Poor		Date expected to complete was December 27, 2023 but by February 24, 2024, goods have not been supplied
1	Appropriateness of Date of Receipt of Item				X					Not supplied yet
2	Adequacy of Representation of items Received				X					Not supplied yet
J	EVIDENCE OF DELIVERY/COMPLETION							Poor		
1	Completion Documentation				X					Goods have not been supplied. As at February 23, 2024 it has been delayed by over 58 days (Dec. 27, 2023 – February 23, 2024).



2	Completion within Agreed Time Period				X					As at February 23, 2024 it has been delayed by over 58 days (Dec. 27, 2023 – February 23, 2024).
K	CONSULTANTS OPINION ON VALUE FOR MONEY	Moderate								
L	OVERALL RATING OF PROCUREMENT RISK AND EFFICIENCY	Risk				Efficiency				The was determined by considering the level of compliances and achievement of the procurement principles.

**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA**

GOODS

4.. SUPPLY AND INSTALLATION OF SUB-SYSTEM COMPONENTS FOR THE MINI-GRID TO ACESPED CENTRE

PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE

S/NO	PROCESS/ACTIVITY	PROCESS/ACTIVITY PERFORMANCE RISK				PROCESS EVALUATION SCORE				REMARK
		NOT APPLICABLE NA	0% - 39.99% (L)	40%-59.99% (M)	60%-100% (H)	0%-49.99% (POOR)	50%-74.99% (FAIR)	75%-100% (GOOD)	OVERALL SCORE	
A	INVITATION FOR BIDS					Poor				
1	In the Procurement Plan		X							
2	Appropriate Advertisement				X					NCB should have been used. Even approval to use selection was not obtained.
3	Standard Bidding Documents				X					SBD was not used
4	Specifications		X							
5	Appropriateness of Procurement Method and Threshold				X					Wrong procurement method was used
6	No. of Invited Vendors		X							Three (3).
7	Bid Validity Period				X					Not Stated
8	Compliance Documents received				X					Documents not sighted.
B	BIDS SUBMISSION					Poor				
1	Submission Made within Solicitation				x					RFQ and dates were not sighted.

	Period.								
2	No of Bids Received				X				Not sighted
3	Adequacy of Time for Bid Submission				X				Date of submission was not sighted
4	Level Of Compliance to Instructions			X					Solicitation requirements were not sighted/was not determined
C	QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY					Poor			
1	Composition and Adequacy of Bid Evaluation Committee				X				Not sighted
2	Disqualification of Bids				X				Not sighted/could not be determined
3	Failure to Disqualify Non-Responsive Bids				X				Not sighted/could not be determined
4	Timeliness of Evaluation of Bids				X				Not sighted/could not be determined
5	Similarities Between Competing Bids				X				Not sighted/could not be determined
6	Detected Collusion of Bids				X				Not sighted/could not be determined
7	Detected Falsification of Bids Documents				X				Not sighted/could not be determined
8	Third Party Observer				X				
D	NOTIFICATION OF AWARD OF CONTRACT						Fair		
1	Period within which Award Letter was issued				X				Cannot be determined b/c evidence & dates of bid invitation, submission and bids evaluation were not sighted

2	Adequacy of Award Letter content		X							
E	ACCEPTANCE OF AWARD OF CONTRACT							Good		Acceptance made on the day of award.
1	Timeliness of Award Acceptance		X							Not determined b/c dates of bid invitation, submission and bids evaluation were not sighted
F	SIGNED CONTRACT/DATE						Poor			
1	Signed Contract Agreement				X					Signed contract agreement was not sighted.
2	Timeliness of Signing of Agreement				X					Not determined b/c Signed contract agreement was not sighted
G	CONTRACT AMENDMENTS, IF ANY									No Contract Amendment
1	Variation in contract	X								
H	STORE RECEIPT DOCUMENT						Poor			
1	Appropriateness of Date of Receipt of Item				X					Not sighted
2	Adequacy of Representation of items Received				X					Not sighted
J	EVIDENCE OF DELIVERY/COMPLETION							Fair		
1	Completion Documentation				X					Date of completion was not sighted
2	Completion within Agreed Time Period			X						Could not be determined because completion documents were not sighted



K	CONSULTANTS OPINION ON VALUE FOR MONEY	Poor		
L	OVERALL RATING OF PROCUREMENT RISK AND EFFICIENCY	Risk	Efficiency	The risk is rated high because the documentation and compliances were poor and efficiency is rated poor because the timelines of the process could not be determined.
		High	Poor	

**AFRICA CENTRE OF EXCELLENCE CENTRE FOR SUSTAINABLE POWER AND ENERGY DEVELOPMENT (ACESPED)
UNIVERSITY OF NIGERIA NSUKKA**

GOODS

5.. SUPPLY AND INSTALLATION OF SUB-SYSTEM COMPONENTS FOR THE MINI-GRID TO ACESPED CENTRE

PROCESS/ACTIVITY PERFORMANCE RISK RANGE AND SCORE

S/NO	PROCESS/ACTIVITY	PROCESS/ACTIVITY PERFORMANCE RISK				PROCESS EVALUATION SCORE				REMARK
		NOT APPLICABLE NA	0% - 39.99% (L)	40%-59.99% (M)	60%-100% (H)	0%-49.99% (POOR)	50%-74.99% (FAIR)	75%-100% (GOOD)	OVERALL SCORE	
A	INVITATION FOR BIDS							Good		
1	In the Procurement Plan		X							
2	Appropriate Advertisement		X							
3	Standard Bidding Documents		X							
4	Specifications		X							
5	Appropriateness of Procurement Method and Threshold		X							
6	No. of Invited Vendors		X							Three (3) Vendors were Invited
7	Bid Validity Period		X							60 Days
8	Compliance Documents received		X							
B	BIDS SUBMISSION							Good		
1	Submission Made Within Solicitation Period.		X							
2	No of Bids Received/returned		X							Three (3)

3	Adequacy of Time for Bid Submission		X							
4	Level of Compliance to Instructions		X							
C	QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY							Good		
1	Composition and Adequacy of Bid Evaluation Committee		X							
2	Disqualification of Responsive Bids		X							
3	Failure to Disqualify Non-Responsive Bids		X							
4	Timeliness of Evaluation of Bids		X							
5	Similarities Between Competing Bids		X							
6	Collusion of Bids		X							
7	Falsification of Bids Documents		X							
8	Third Party Observer				X					Not sighted
D	NOTIFICATION OF AWARD OF CONTRACT							Good		
1	Period within which Award Letter was issued		X							
2	Adequacy of Award Letter content		X							
E	ACCEPTANCE OF AWARD OF CONTRACT							Good		
1	Timeliness of Award Acceptance		X							The acceptance letter was sent the same day by the

										contractor.
F	SIGNED CONTRACT/DATE					Poor				
1	Signed Contract Agreement				X					Contract Agreement Not Sighted
2	Timeliness of Signing of Agreement				X					Contract Agreement Not Sighted
G	CONTRACT AMENDMENTS, IF ANY									
1	Any Amendments									None
H	STORE RECEIPT DOCUMENT							Good		
1	Appropriateness of Date of Receipt of Item		X							
2	Adequacy of Representation of items Received		X							
J	EVIDENCE OF DELIVERY/COMPLETION							Good		
1	Completion Documentation		X							
2	Completion within Agreed Time Period		X							
K	CONSULTANTS OPINION ON VALUE FOR MONEY	Good								
L	OVERALL RATING OF PROCUREMENT RISK AND EFFICIENCY	Risk				Efficiency				Low risk and Fair efficiency were adjudged because of the level of compliance with process and procurement rules.



APPENDIX IV
EXIT MEETING SHEET

UNN – ACESPED

ISSUES AT EXIT MEETING – WITH CENTRE RESPONSES

S/NO	ISSUES RECORDED/CLAUSES	CLAUSE	NATURE OF INFRACTION	CENTRE RESPONSE	REMARK
					58.5(a & b); 58.6(a&b); 58.7
1	Not in the Procurement Plan	18(a-g)			
2	Debriefing	19(e)	The unsuccessful bidders were not debriefed.	Used telephone debriefing	
3	Invitation to Bid	25.2(ii)	NCB not used – threshold over N20million (<i>Supply and Installation of Sub-system Components for the Mini-Grid</i>)	i. Embedded in university internal advert. ii. Initial estimate was less than 20million but at collection it turned out to be more than that.	<i>The Centre should ensure that such does not occur going forward.</i>
4	Mandatory Compliances	16(6)b			
5	Bids after deadline	27.5			
6	Bid opening register	30(d)			
7	Collusive Practice	58.4(a)			
8	Coercion and unlawful influence (<i>Directly, indirectly or attempting to influence in any manner the procurement process</i>)	58.4(b & c)			
9	Contract Splitting	58.4(d)			
10	Bid Rigging	58.4(e); 58.10(a & b)			
11	Competition, transparency - compromised	24			
12	Observers	19(b)			
13	Requested	54.4(h)			



	Document not provided				
14	Non-remittance of Taxes	40* (FIRS establishment) Act 2007	There is no evidence of remittance of taxes.	Remittances are usually made	The Cash Book is silent on any such remittances.
15	Direct Procurement	42			
16	Expression of Interest	44			
17	Request for Quotation	41			
18	Request for Proposal	45			
19	Bid Validity Period	29			
20	Procurement Planning Committee	21			
21	Tenders Board	22			



APPENDIX V
PROCUREMENT PLAN



PROCUREMENT PLAN – GOODS

Procurement Plan-Goods

Country: Nigeria
 Program: ACE SPED
 Date: January 07, 2023
 Applicable Period: January – December 2023
 Project ID:
 Implementing Agency: University of Nigeria, Nsukka

Description*	Package Number	Lot Number	Estimated Amount in US \$	BASIC DATA			Plan vs. Actual	Draft Bid Documents, including specs and quantities, draft SPN						Contract Finalization				Contract Implementation				
				Procurement Method	Pre or Post Qualification	Prior or Post Review		Prep & Submission by Ex Agency	No-objection Date	On-line UNDB Gateway Nat Press	Bidding Period	Bid Closing-Opening	Submission Bid Eval Rpt	No-objection Date	Plan vs. Actual	Contract Amount in US\$	Date Contract Award	Date Contract Advert	Date Contract Signature	Opening of Lot of Credit	Arrival of Goods	Inspection Final Acceptance
Norm Duration of Proc Steps					If Prequalification add 2-13 wks		Plan	4 - 7 wks	1 - 1.5 wks	1.5 - 2 wks	6 to	12 wks	1.4 - 3 wks	1 - 1.5 wks	Plan		1 wk		1.5-3 wks			
List of Contracts							Actual								Actual							
Visual Learning Equipments, incl. video conferencing and webinars.	UNN/ACESPED/GDS/05/2023	1	63,037.58	National Shopping	Post	Post Review	Plan	17/02/2023	N/A	N/A	08/03/2023	21/04/2023	05/05/2023	N/A	Plan	63,037.58	N/A	N/A	02/06/2023	N/A	25/07/2023	25/07/2023
R & D equipment/materials for fabrication	UNN/ACESPED/GDS/05/2023	2	15,387.86	National Shopping	Post	Post Review	Plan	17/02/2023	N/A	N/A	08/03/2023	21/04/2023	05/05/2023	N/A	Plan	15,387.86	N/A	N/A	02/06/2023	N/A	25/07/2023	25/07/2023
Procurement of Project Vehicles	UNN/ACESPED/GDS/05/2023	4	250,000.00	Selective Tendering	Post	Post Review	Plan	17/02/2023	24/02/2023	N/A	07/03/2023	27/03/2023	07/04/2023	N/A	Plan	250,000.00	17/04/2023	N/A	28/04/2023	N/A	26/05/2023	26/05/2023
Equipments for Upgrading of UNN internet network (Loose) for ACE-SPED facilities	UNN/ACESPED/GDS/05/2023	5	150,000.00	National Shopping	Post	Post Review	Plan	17/02/2023	N/A	N/A	08/03/2023	21/04/2023	05/05/2023	N/A	Plan	150,000.00	N/A	N/A	02/06/2023	N/A	25/07/2023	25/07/2023
Equipment for ACESPED fabrication workshop	UNN/ACESPED/GDS/05/2023	6	250,000.00	NCB	Post	Post Review	Plan	17/02/2023	24/02/2023	06/03/2023	06/03/2023	06/04/2023	20/04/2023	N/A	Plan	250,000.00	01/05/2023	15/05/2023	15/05/2023	N/A	16/06/2023	16/06/2023
Equipment for renewable energy laboratory	UNN/ACESPED/GDS/05/2023	7	190,000.00	National Shopping	Post	Post Review	Plan	17/02/2023	N/A	N/A	08/03/2023	21/04/2023	05/05/2023	N/A	Plan	190,000.00	N/A	N/A	02/06/2023	N/A	25/07/2023	25/07/2023
Equipment for advanced materials characterization laboratory	UNN/ACESPED/GDS/05/2023	8	300,000.00	NCB	Post	Post Review	Plan	17/02/2023	24/02/2023	06/03/2023	06/03/2023	06/04/2023	20/04/2023	N/A	Plan	300,000.00	01/05/2023	15/05/2023	15/05/2023	N/A	16/06/2023	16/06/2023
Equipment for electric power systems laboratory	UNN/ACESPED/GDS/05/2023	9	600,000.00	NCB	Post	Post Review	Plan	17/02/2023	24/02/2023	06/03/2023	06/03/2023	06/04/2023	20/04/2023	N/A	Plan	600,000.00	01/05/2023	15/05/2023	15/05/2023	N/A	16/06/2023	16/06/2023
Software purchase and development	UNN/ACESPED/GDS/05/2023	10	35,000.00	National Shopping	Post	Post Review	Plan	17/02/2023	N/A	N/A	08/03/2023	21/04/2023	05/05/2023	N/A	Plan	35,000.00	N/A	N/A	02/06/2023	N/A	25/07/2023	25/07/2023
Equipment for laboratory of industrial electronics, power devices and new energy system	UNN/ACESPED/GDS/05/2023	11	179,833.09	National Shopping	Post	Post Review	Plan	17/02/2023	N/A	N/A	08/03/2023	21/04/2023	05/05/2023	N/A	Plan	179,833.09	N/A	N/A	02/06/2023	N/A	25/07/2023	25/07/2023
Materials for Solar Power Mini-Grid System	UNN/ACESPED/GDS/05/2023	11A	20,166.01	National Shopping	Post	Post Review	Plan	30/12/2022	N/A	N/A	04/01/2023	13/01/2023	17/01/2023	N/A	Plan	20,166.01	N/A	N/A	20/01/2023	N/A	28/01/2023	28/01/2023
Equipment for high voltage laboratory	UNN/ACESPED/GDS/05/2023	12	150,000.00	National Shopping	Post	Post Review	Plan	17/02/2023	N/A	N/A	08/03/2023	21/04/2023	05/05/2023	N/A	Plan	150,000.00	N/A	N/A	02/06/2023	N/A	25/07/2023	25/07/2023
Equipment for furnishing of 5 nos classrooms	UNN/ACESPED/GDS/05/2023	13	68,163.51	National Shopping	Post	Post Review	Plan	17/02/2023	N/A	N/A	08/03/2023	21/04/2023	05/05/2023	N/A	Plan	68,163.51	N/A	N/A	02/06/2023	N/A	25/07/2023	25/07/2023
Total Cost			2,271,858.95				Actual								Actual	2,271,858.95						

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PROCUREMENT PLAN – works

Procurement Plan-Works

Country: Nigeria																										
Program: Africa Centre of Excellence for Sustainable Power and Energy Development (ACE-SPED)																										
Date: January 07, 2023																										
Applicable Period: January - December 2023																										
Project ID:																										
Implementing Agency: University of Nigeria, Nsukka																										
Basic Data										Draft Bid Documents, including specs and quantities, draft SPN		No-objection Dates are not needed		Bidding Period			Bid Evaluation		Contract Finalization				Contract Implementation			
Description*	Package Number	Lot Number	Lumpsum or Bill of Quantities	Procurement Method	Estimated Amount in US \$	Pre or Post Qualification	Prior or Post Review	Plan vs. Actual	Prep & Submission by Ex Agency	No-objection Date	On-line UNDB Gateway Nat Press	Bid Invitation Date	Bid Closing-Opening	Submission Bid Eval Rpt	No-objection Date	Plan vs. Actual	Contract Amount in US\$	Date Contract Award	Date Contract Advert	Date Contract Signature	Mobilization Advance Payment	Substantial Completion	Final Acceptance	Final Cost		
Norm Duration of Proc Steps						If Prequalification add 7-13 wks		Plan	4 - 7 wks	1 - 1.5 wks	1.5 - 2 wks	1.5 - 2 wks	6 to	12 wks	1.5 - 3 wks											
								Actual								Plan	1 wk			1.5-3 wks						
								Actual								Actual										
List of Contracts																										
Renovation of international scholars hostels with appropriate furnishings, fittings and back-up power	UNN/ACESPED W/K/01/2023	1	BOQ	National Shopping	70,000.00	Post Qualification	Post Review	Plan	17/03/2023	N/A	N/A	24/03/2023	07/04/2023	21/04/2023	N/A	Plan	70,000.00	28/04/2023	N/A	12/05/2023	19/05/2023	19/07/2023	19/12/2023	70,000.00		
								Actual								Actual										
Renovation of 5 no. classrooms, including the provision of teaching aids and back-up power solutions	UNN/ACESPED W/K/02/2023	2	BOQ	National Shopping	19,923.39	Post Qualification	Post Review	Plan	17/03/2023	N/A	N/A	24/03/2023	07/04/2023	21/04/2023	N/A	Plan	19,923.39	28/04/2023	N/A	12/05/2023	19/05/2023	19/07/2023	19/12/2023	30,000.00		
								Actual								Actual										
Construction of ACE-SPED Service Core building complex	UNN/ACESPED W/K/03/2022	3	BOQ	NCB	1,400,000.00	Post Qualification	Post Review	Plan	05/12/2022	12/12/2022	19/12/2022	29/12/2022	27/01/2023	06/03/2023	24/03/2023	Plan	1,400,000.00	31/03/2023	04/04/2023	14/04/2023	21/04/2023	30/03/2024	30/09/2024	1,400,000.00		
								Actual								Actual										
Total Cost					1,489,923.39												1,489,923.39									
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NB: Submission of BER under NCB implies submission by the Evaluation Committee to Management for Approval, and not to the Bank



PROCUREMENT PLAN - SERVICES

Country/Organisation: Nigeria		Procurement Plan - Consultants																															
Programme: Africa Centre of Excellence for Sustainable Power and Energy Development (ACE-SPED)																																	
Date: January 07, 2023																																	
Applicable Period: January - December 2023																																	
Project ID:																																	
Credit Number:																																	
Implementing Agency: University of Nigeria, Nsukka																																	
IDA Credit No.	Contract Type	Preparation Request for Proposal				Request for EOI (where required)		Short List		Consultant Proposals		Proposal Evaluation and Negotiation for Projects after Mar 2022 Technical (T) & Financial (F) and Negotiation (N)						Draft Contract		Contract Finalization				Contract Implementation				Remarks					
Description*	Selection Method	Lumpsum or Time-Based	Estimated Amount in US\$	Price Review	Plan vs. Actual	Prep & Submission by Ex Ag	No-objection Date	On-line UNDB Gateway Not Pres	Lead-time before shortlist	Submission Date	No-objection Date	Plan vs. Actual	Invitation Date	Submission/Opening Date	Submission Evaluation Report (T)	No-objection Evaluation Report (T)	Opening Financial Proposals	Preparation Eval Report (T) (F)	Negotiation (N)	Plan vs. Actual	Submission Date	No-objection Date	Contract Amount in US\$ '000	Contract Award	Date Contract Award	Contract Signature	Plan vs. Actual	Mobilization Advance Payment	Draft Report	Final Report	Final Cost	Remarks	
Norm Duration of Proc Steps					Plan	3-6 wks	1-2 wks	1-1.5 wks	2 wks		1-2 wks	Plan	4 to	12 wks	2-3 wks	0.5-2 wks	2 wks	1-2 wks	2 wks	Plan	1-2 wks	1-2 wks		1 wk			1-5 wks	Plan					
Component 1: Institutional Development																																	
ACE-SPED Core building complex services	QCBS	Lump Sum	278.17	Price Review	Plan	17/02/2023	N/A	27/02/2023	10/03/2023	16/03/2023	N/A	Plan	17/04/2023	18/05/2023	31/05/2023	N/A	14/06/2023	23/06/2023	30/06/2023	Plan	05/07/2023	N/A	278.17	14/07/2023	N/A	21/07/2023	Plan	24/07/2023	26/07/2023	31/07/2023	278.17		
												plan																					
ACE-SPED website Services	QCBS	Lump Sum	779.14	Price Review	Plan	17/02/2023	N/A	27/02/2023	10/03/2023	16/03/2023	N/A	Plan	17/04/2023	18/05/2023	31/05/2023	N/A	14/06/2023	23/06/2023	30/06/2023	Plan	05/07/2023	N/A	779.14	14/07/2023	N/A	21/07/2023	Plan	24/07/2023	26/07/2023	31/07/2023	779.14		
					Actual							Actual								Actual							Actual						
Design for fabrication of relevant R & D equipments	QCBS	Lump Sum	5,000.00	Price Review	Plan	17/02/2023	N/A	27/02/2023	10/03/2023	16/03/2023	N/A	Plan	17/04/2023	18/05/2023	31/05/2023	N/A	14/06/2023	23/06/2023	30/06/2023	Plan	05/07/2023	N/A	5,000.00	14/07/2023	N/A	21/07/2023	Plan	24/07/2023	26/07/2023	31/07/2023	5,000.00		
					Actual							Actual								Actual						Actual							
Total Cost			6,057.31																				6,057.31									6,057.31	



APPENDIX VI PICTURES









APPENDIX 5

TERMS OF REFERENCE



3.1 TERMS OF REFERENCE

The Terms of Reference (TOR), the WB Procurement Guideline, the Public Procurement Act 2007 and the Public Service circular relating to the Procurement practice within the University is the guiding framework for the post procurement review. Key procurement processes were considered including:

- Client's Capacity, Adequacy of Staff; Role of Procurement Agents/Consultants; Implementation Arrangements;
- Procurement Plans and Monitoring;
- Advertising;
- Pre/Post-Qualification ;
- Bid Opening;
- Bidding Documents;
- Evaluation and Awards;
- Bid Validity Extensions;
- Signed Contracts;
- Contract Amendments and Change/Variation Orders;
- Actual Contract Payments vs. Contract Award Amount
- Securities (for Bid, Performance, Advances, Insurance, Liability, etc.);
- Contractors' Claims;
- Damages and Penalties for Delays, non-compliance with Functional Guarantees, etc.;
- Payment certificates, payments made (date and value), final price;
- Withdrawals from the Loan/Credit Agreement (date and value);
- Protests from Bidders/Contractors;
- Reasons for Slow Progress of Completion;
- Delays in Payments, Imports, Customs, etc. if any;
- Shipping documents
- Test certificates, quality certificates etc.
- List of deliverables and completion (date, description, quantity, location of goods or works);
- Contractual Disputes and their Resolution;
- Bank Comments/Reviews/Interventions at each stage; Turnaround time and Efficiency;